

Drop/Add Form

Be advised that some changes will be rejected if:

- a section is filled
- sections become unbalanced
- the reason for changing isn't based on enrolling in a required course

Step 1 _____
Student Name Grad Year

Step 2 Student meets with Advisor to discuss drop/adds

Step 3 Record the drop/adds
 1. Includes a drop and an add to move a class to a different period
 2. DOUBLE CHECK the changes are possible via the Teaching Schedule

*Without instructor initials
form will be rejected!*

Drop	Add	Period	Length Y S1 S2	Course Name	(including Study Hall)	Instructor Initials
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					

Step 4 _____
Parent/Guardian signature Date

Step 5 _____
Advisor signature Date

Step 6 Submit form to the Registrar

Approved If schedule is attached, please give it to your advisee

Denied Reason(s):

- Section full for one of the drop/add classes _____
- Section balancing prevents any drop/adds
- Impossible change requested via the Teaching Schedule
- Other: _____

Denials may be **appealed** to the Registrar

Teaching Schedule 2018-2019

Semesters I/Semester II

Version – May 2, 2018

Period	1	2	Chapel	3	4	Lunch A	5	6	7	8
Adickes		Cantate Choir			Gospels	Music Appreciation/ Music Theory		Concert Ch MWF Snd Fnd TR	Gospels	Gospels
Appold		Publications		/Colleg Prep Eng	Pre-Algebra		English II	English II	World Lit/	English II
Babinec	Physical Science	Physical Science		Physical Science			Physics			
Bader	Ind. Inst. Asst.	Ind. Inst. Asst.		Ind. Inst. Asst.	Ind. Inst. Asst.		Ind. Inst. Asst.		Art 3D & Photo/ Art Draw & Paint	Art 3D & Photo/ Art Draw & Paint
Benrud		Health/ Health		/Government	Health/ Boys PE II	Boys PE II/ Health		Government/	Boys PE I/ /Government	Life Fit Boys PE/ Life Fit Boys PE
Eisenmann	English I	E Geography/ /W Geography		Creative Writing/	English I			English I	/Creative Writing	E Geography/ /W Geography
Engelbrecht		O.T. Survey			Intro to Christ		O.T. Survey	O.T. Survey		
Georgson	Spanish II	Spanish III		Spanish I	Spanish II				Spanish I	Spanish II
???		Life Fit Girls PE/ Life Fit Girls PE			/Girls PE II	Computer Skills / Girls PE I		Computer Skills /	Girls PE I/ Computer Skills	Girls PE II/ Computer Skills
Klawiter										
Larson	Acts & Epistles	Acts & Epistles		Consumer Ed	/App Home Maint		Acts & Epistles	App Home Maint/	/App Home Maint	App Home Maint/
Lisk	Hst Christ Thgh	AP Eur Hist		Hst Christ Thgh	Hst Christ Thgh					
Loersch	Biology				Biology		Adv Biology/	Study Hall TR	Biology	/Adv Biology
Mahnke	Computer Apps/ Computer Graphics	Computer Apps/ Computer Graphics		Robotics/ Robotics						
Rosenbaum	Algebra II			Geometry			College Math	Geometry	Algebra II	Geometry
Ross	Pre-Calculus			Algebra I	AP Calculus AB			Algebra I	Pre-Calculus	Algebra I
???	Band									
Schaper	Speech/ Christian Living	/Speech			Early Am Lit/ Mod Am Lit	Christian Living/			Early Am Lit/ Mod Am Lit	Christian Living/ /Christian Living
Schibbelhut	Digital Video/	/Digital Video		Digital Video/ Digital Video		Chemistry		Chemistry	Earth Science	Chemistry
Schiebel		U.S. History		U.S. History	U.S. History		Western Civilization	Western Civilization		Western Civilization
Wichmann				AP Psychology						
Period	1	2	Chapel	3	4	5	Lunch B	6	7	8