

**Conference of Delegates Meeting**  
**Wednesday, August 13, 2014**  
**7:30 PM**  
**Agenda**

- 1. Opening Devotion** Vice Chairman, Pastor Andrew Schultz
  
- 2. Mission / Vision / Objectives Review**  
**MISSION STATEMENT**  
Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.  
**VISION STATEMENT**  
Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.  
**OBJECTIVES**  
Therefore, Luther High School will keep Christ in higher education by:
  1. faithfully proclaiming and applying the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
  2. promoting spiritual growth and maturity through the proper use of God's Law and Gospel
  3. encouraging and training students to testify and witness to the Gospel of Christ throughout their lives
  4. instilling a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ." -- 2 Corinthians 10:5
  
- 3. Minutes** Secretary Mr. Dan Kinstler
  
- 4. Master Planning Update** Mr. Don Fruit
  
- 5. Ministry of Christian Giving** Mr. Harry Mears
  
- 6. Administration Report** Mr. Keith Heinze
  
- 7. Education Committee Report** Mr. Mark Kutz
  
- 8. Finance Committee Report** Mr. Kyle Rupprecht & Mrs. Nancy Rieck
  
- 9. Building and Grounds Committee Report** Mr. Paul Albrecht
  
- 10. Friends of Luther Report & Good Steward Store Report** Pastor Roger Sachs
  
- 11. Luther High School Foundation Report** Mr. Jim Mendell
  
- 12. Old Business**

**13. New Business**

**a. Elections**

**1. Current Board members who terms expire in 2014:** Mr. Paul Albrecht and Pastor Arndt are completing their second term on the Board and are not eligible for re-election. We extend our sincere thanks for their faithful service to the Lord at Luther High School.

**2. Current Board members eligible for re-election.** Mr. Charles Handy and Pastor Schultz are completing their first terms on the Board and are eligible for re-election.

**3. Pastor Nominees: Need to elect 2 pastors to full 3-year terms and elect 1 pastor to complete unexpired term of Pastor Christensen**

Pastor Phil Arnold	St. Matthew's, Stoddard
Pastor David Leistekow	Immanuel, LaCrosse
Pastor Galen Riediger	Christ, West Salem
Pastor Michael Sheppard	Zion Hokah/ Immanuel LaCrescent
Pastor Andrew Schultz (incumbent)	St. John's, Barre Mills
Pastor John Werner	Christ, Burr Oak

**4. Laymen Nominees: Need to elect two laymen to full 3-year terms.**

Mr. Charles Handy (incumbent)	First Lutheran, LaCrosse
Mr. Mike Havlik	Good Shepherd, Holmen

**b. Installation of new Board of Control Members** (Following the COD meeting the Board will meet to elect officers and determine committee membership)

**14. Adjournment** Lord's Prayer

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Principal's Report**

**School Year Theme" *“Be still and know that I am God” Psalm 46:10a***

**Enrollment:**

1. As of August 2, 2014, our enrollment for the coming school year will be;  
9<sup>th</sup> - **59**, 10<sup>th</sup> - **70** , 11<sup>th</sup> - **62**, 12<sup>th</sup> - **61**   **TOTAL 252**
2. Transfers: One transfer in and three transfers out at this point
3. International students: 2 freshmen and 1 senior, all from China

**Faculty In-Service August 4-6**

1. Blood-borne Pathogens
2. “Teach Like a Champion” - presentation by Zach Wiegman
3. Sermon on the Mount – paper by Pastor Arnold
4. “Strength Finder” presentation discussion led by Mrs. Cate Michels
5. How to spot a troubled teen and provide help to student and family – presentation and discussion led by Mr. Todd Hoffe
6. Technology at Luther High School – Mr. James Mahnke & Mr. Paul Adickes
7. CESA Updates / Reports - Jessica Schroeder of CESA
8. CPR / AED Training - conducted by Mrs. Tiffany Lisk
9. Handbook Review (Staff, Faculty, Parent/Student)
10. Crisis Management Plan

**Opening Service** Our 2014-15 school begins with the opening service at 2:00 PM on Sunday, August 17. Pastor Bilitz will be the speaker, Pastor Schultz will be the liturgist, and Mrs. Beth Walsh will be the organist.

**Study Hall Supervisors** Mrs. Kathy Klawiter will be the new AM study hall supervisor and Mrs. Lisa Kilmer will continue to serve as the PM study hall supervisor.

**Accreditation** – The annual accreditation report for WELSSA has been submitted the WRISA annual report will be submitted in September. Reports of those submissions will be received in Fall.

Education Committee Report

Mr. Mark Kutz

A. Skyward

- a. **Email/Texting Parents** – New module includes unlimited voice and email notifications, interactive messaging / surveys, cell phone texting, automation and more. Will be introduced to the faculty in the Aug in-service meetings for some basic training. This will help simplify communication to staff, students and parents through email, texting and voice calls.
- b. **Parent Verification** – We switched from mailing our annual parent verification forms to an online process. Each parent needed to verify various data items are still current (address, phone, insurance, doctor, student vehicle, etc.). This will save on postage, printing and secretarial time. Parents will also register at this time for our new emailing/texting service through Skyward, making the service more usable.
- B. **Email Server** – Our onsite email server has been retired. Our email is now hosted by Microsoft off-site for free because we are a school. They are responsible for any technical issues, security patches and backups. Our staff and students have access from any Internet connected devices.
- C. **Charter Cable** – Charter moved to an all-digital signal June 10, 2014. Luther (and every other school in the area) will no longer have building wide access to free cable TV. Converter boxes can be purchased for ~\$8.00 per month per TV. There are no plans at this time to purchase any converters. One converter box is provided free of charge by Charter and it is located in the Commons.
- D. **Secretarial Help** – Lisa Wasserman is helping with some Registrar work – primarily scheduling students and making changes to their schedules.
- E. **State Licensure** – Board is encouraging Faculty to pursue a WI state teaching license to assist MLC in placing student teachers. MLC is offering to help with this process so the overall cost is minimized.
- F. **Developing Formal Faculty Continuing Education Policy** – Currently evaluating what both Synod is recommending and what other ALHSs have for their policies.
- G. **Security Cameras** – Cameras were installed in July. Training for staff will be scheduled in Aug. The system covers all the hallways, gyms, concessions, computer lab, study hall, Commons and outside parking lots. Additional cameras can be added as needed. The Onalaska Police Dept. will be given live access to the cameras for emergency purposes – this is standard practice for schools in our region.
- H. **Laptops** – This project has been delayed due to the numerous other tech projects currently in progress. At this time the proposed timeline for rolling out laptops to the Freshmen and Sophomores is during the 1st semester, with hopes of full implementation by Christmas.

**Luther High School Conference of Delegates  
B&G Report**

**August 13, 2014**  
Mr. Paul Albrecht

- A. Cell Tower:** Airadigm (Air Fire Mobile), the original owner of our cell tower, was purchased by TDS two years ago. TDS, an affiliate of US Cellular, has decided to sell a large portion of Airadigm's assets to US Cellular. US Cellular purchased its spectrum (air wave frequencies) and will likely purchase some of its cell towers. Air Fire Mobile will be shutting down its phone network as of 9/2/14 and cell phone service will no longer be available. At this point US Cellular has expressed no interest in our tower, even though Airadigm had lowered the tower with the understanding that US Cellular would become a tenant. Airadigm will put up for sale the towers that US Cellular doesn't purchase. Worst case scenario is that the cell tower will come down.
- B. Former Lutheran Hospital Property:** Nothing has started. Waiting for contact from city hall.
- C. Facilities Consulting:** Focus on Energy rep did a walk through April 29. Committee is working through the report and prioritizing suggestions.
- D. Bruce Secor:** Our day time janitor, Bruce Secor, after extended illness has retired. His replacement is Tim Meltz. He and his wife, Julie, are members at Bethel, Galesville. Our new second shift janitor is Mike Wuest. He is a 1986 graduate and also a member at Bethel, Galesville. Please greet them as you have occasion.
- E. Well Irrigation for Football Practice Field:** Has been abandoned after consulting 2 irrigation companies. Factors are a combination of not enough water pressure, too few gallons per minute, and the expense of reducing the flow rate of each sprinkler head.
- F. Church Mutual:** Joe Francour, Church Mutual, will met with the committee to cover terrorism risk, cyber protection, liability coverage for BOC, and property valuation, and to do a general policy review.